

Results Day(s) Coronavirus (COVID-19): risk assessment for pupils at school

Arnold Hill Academy, NG5 6NZ

Assessment conducted by:	Job title:	Covered by this assessment: pupils, staff and other relevant individuals .
Date of assessment:	Review interval:	Date of next review: In line with the next government update

Related documents

Health and Safety Policy – This risk assessment is to cover the results day events happening on the Arnold Hill site on the (date 1) and (date 2)

Risk rating		Likelihood of occurrence		
		Probable	Possible	Remote
Likely impact	Major Causes major physical injury, harm or ill-health.	High (H)	H	Medium (M)
	Severe Causes physical injury or illness requiring first aid.	H	M	Low (L)
	Minor Causes physical or emotional discomfort.	M	L	L

For the purpose of this risk assessment, we have used the term 'coronavirus' to refer to coronavirus disease 2019 (COVID-19). Schools need to ensure this risk assessment reflects local arrangements and should only close if they do not have enough participating pupils or staff to warrant the school remaining open.

Area for concern	Risk rating prior to action H/M/L	Recommended controls	In place? Yes/No	By whom?	Deadline	Risk rating following action H/M/L
Pupil movement around the site to collect results and complete registration for the sixth form.	H	<ul style="list-style-type: none"> Entry to the site is restricted to one pupil or nominated representative and entry will be staggered at all stages of the day to reduce traffic in corridors and communal spaces. Doors will be kept open as much as possible to minimise touching surfaces. Pupils/nominated representatives must wash their hand on entry to the building and must be supervised using the sanitising stations at each entry point. A member of staff will be on duty at key points around the external site and on the ground floor of A block to ensure social distancing. This will include regular circulation around the toilet area. Pupils/nominated representatives will follow a one-way route though the site to ensure social distancing. 				M
Collection of exam results and purchased items	M	<ul style="list-style-type: none"> All exam result envelopes, hoodies and year books will be laid out on large tables prior to the pupils arriving on site. Staff preparing the tables will ensure that they have followed all guidance regarding sanitising prior to completion. The member of staff on duty at each station will stand behind the table maintaining 2m distance from the pupils or nominated representative. The pupil will then select their items reducing the need for contact. Bags will not be provided for pupils or the nominated representative. 				M

Area for concern	Risk rating prior to action H/M/L	Recommended controls	In place? Yes/No	By whom?	Deadline	Risk rating following action H/M/L
1-1 pupil and staff meetings	H	<ul style="list-style-type: none"> A large table will be used for meetings that will ensure 2m distance between the member of staff and pupil. A member of the cleaning team will be available at all times to sanitise the table and chair in between individual meetings. The queue area includes markings to support social distancing. Staff will be on duty to support social distancing at all times. 				M

Additional Notes	N/A	<ul style="list-style-type: none"> Please refer to the attached Generic Covid-19 risk assessment for the school for further details if needed. Please be aware that the guidelines are subject to change and any amendments will be attached as separate sheets to this risk assessment. Please see the URL below for the most up to date guidance for schools. <p>https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools</p>			
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