

Arnold Hill Academy

Home Academy Agreement Policy

Date of Policy: June 2013

Date to be reviewed:

Owner:



Home Academy Agreement Policy

The purpose of the Home Academy Agreement is to raise standards and contribute to the academy effectiveness by enhancing partnership between parents and teachers. The Home Academy Agreement provides a framework for the development of such a partnership. The processes involved in reviewing the agreement clarify what the academy is trying to achieve, and the agreement sets out the role of the academy, parents and pupils in this vital partnership.

Staff, pupils and parents are consulted with when drawing together the agreement; it builds on existing working relationships between home and academy. The partnership promoted by an agreement should result in:

- Better home-academy communication (for example, on issues such as pupil progress, information on what pupils will be taught, homework, and domestic concerns that may affect the pupils' ability to learn effectively)
- Parents and teachers working together on issues of concern (for example, aspirations, expectations, behaviour, bullying and drug education)
- Parents supporting and helping their children's learning at home more effectively
- The identification of issues that need to be addressed through the Academy Development Plan

The agreement is drawn up by the governing body in consultation with the head teacher and sets out:

- The academy's aims and values
- The academy and parents/carers' respective responsibilities (including pupil attendance, behaviour and homework)
- What the academy expects of its pupils.

Before adopting or reviewing an agreement, the academy must consult parents/carers. It should also involve pupils, teachers, other academy staff and relevant agencies in the consultation process.

The governing body take reasonable steps to ensure that all registered parents of pupils aged 11 to 16 sign the parental declaration, showing that they understand and accept the agreement. By signing the document it is clear that parents are supporting the academy expectations. Pupils will also be asked to sign. It is important that parents are encouraged to sign it and information will be given to parents at their initial meeting. The agreement is in the planner and will be sent home for signing in the first week of the term. If a student joins part way through a year the Home Academy Agreement will be discussed and signed at the meeting with the member of SLT.

The Home Academy Agreement is clear about the academy policies about

- The standard of education
- The academy ethos
- Attendance
- Discipline
- Homework
- Communications
- Complaints
- Equality and diversity

The Home Academy Agreement is

- A product of a genuine discussion between all parties concerned, including pupils
- Balanced, fair and even-handed
- Agreed and not imposed
- Introduced as part of a whole academy approach to working with parents
- Clear and meaningful to parents; it is important to get the tone and style right so that all parties are clear about what is expected of them
- Translated where the parent does not read English or communicated orally where the parent has difficulties with reading
- Workable, not over-detailed and allow for different family backgrounds and domestic circumstances
- Reviewed regularly.

It is important that the profile of this document is maintained. This is done by

- Displaying the document in the planner
- Displaying the document on the website
- Displaying the document in the receptions
- That any pupil who is on the disciplinary ladder is clear as to the area that has been breached in this agreement
- When discussing issues with students this is the starting point, to remind students what they have signed up to.

Photographs

From time to time we would like to take photographs/videos of our pupils engaging in academy activities. These images may then be displayed around academy or used in academy literature. If you do not wish for images of your child engaging in academy activities to be published or displayed for the duration of their time at the academy, then you must confirm this in writing with Lisa Roberts, Academy Systems Manager. Once we receive this written request we will record your wishes on our academy database and send you a letter acknowledging this.

Data

Any personal data that we may ask you to provide will be held and processed in accordance with the requirements of the 1998 Data Protection Act. Wherever we ask you to submit personal data, such as an e-mail or postal address or a telephone number, you should find a clear statement of:

- what data will be held
- the purpose for which the data will be held
- whether any of the data will be disclosed to any third party, and if so, to whom

If you subsequently choose to submit any personal data, you are thereby giving your consent for that data to be held and processed for the stated purpose(s). We need to process information about our students for administrative, academic and health and safety reasons in order to operate efficiently. We will only process personal data in accordance with our registration under the Data Protection Act.

We would like to share data about pupil's dietary requirements with Accuro our catering provider. If you do not wish for this information to be shared with the catering provider, for the duration of the time your child is at the academy, then you must confirm this in writing with Lisa Roberts, Academy Systems Manager. Once we receive this written request we will record your wishes on our academy database and send you a letter acknowledging this.

We would like to share data about pupil's medical history with medical care providers of planned immunisation programmes in Academy. If you do not wish for this information to be shared with the medical care provider, for the duration of the time your child is at the academy, then you must confirm this in writing with Lisa Roberts, Academy Systems Manager. Once we receive this written request we will record your wishes on our academy database and send you a letter acknowledging this.

OUR HOME ACADEMY AGREEMENT

- Attend regularly and be on time
- Bring all the equipment I need every day
- Wear the uniform correctly and be tidy in appearance
- Do all my class work and homework as well as I can
- Be polite, respectful, considerate and courteous to others
- Be respectful and considerate in the use of equipment belonging to the academy and others
- Help keep the academy free from litter and graffiti
- Be honest and open about my life in the academy
- Act responsibly on my way to and from the academy
- Respect the desire of others to learn
- Treat others politely and with respect if I use social media
- Not record still or moving images in school without permission of staff first and will not, at any time, publish or
- Distribute images of other people without first getting their consent

Signed Student _____

The academy - The academy will:

- Care for your child's safety and happiness
- Ensure that your child's achieves their potential; as a valued member of the academy's community
- Provide an environment that allows children to achieve well in their learning
- Provide a balanced curriculum that meets the needs of your child
- Achieve high standards of work and behaviour through building good relationships and developing a sense of responsibility
- Keep you informed about general academy matters and about your child's progress in particular
- Be open and welcoming at all times and offer opportunities for you to become involved in the daily life of the academy
- Provide for the needs of each individual

Signed Tutor _____

Parents/Carers – I/ we will:

- See that my child attends regularly, on time and properly equipped and dressed
- Make the academy aware of any concerns or problems that might affect my child's behaviour
- Support the academy's policies and guidelines for behaviour
- Support my child in homework and other opportunities for home learning
- Attend parents' evenings and discussions about my child's progress
- Get to know about my child's life in the academy
- Give consent for the academy to use biometric data to support cashless catering
- Give consent for the academy to take statements from my child if necessary

Signed parent _____