



Arnold Hill Academy Parent Teacher Association

**Arnold Hill Academy PTA AGM Meeting Minutes**

**Tuesday 3 November 2015**

7:30pm – 9pm Major Oak Rolleston Drive Arnold

**Attendees:**

**Apologies**

<p>Paul Drury (Deputy Chair) Charlotte Anderson Jenny McLaughlan Shafique Fazal Sarah Sewell Kathleen Terry Jo Digweed Sasha Sibley-Payne Sudha Vashisht</p>	
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**Minute taker:** Ashley Brown (**Secretary**)

Welcome and apologies

3. Minutes of the last meeting: The minutes of the last meeting were accepted.

**Matters arising**

**Action**

<p>4. Paul said the PTA had been rebooted and it had been a great year. The PTA has authorised funding for £3,500 to students in different departments. He thanked Charlotte, Ashley and Deb Campion and also thanked the parents and staff who participated in organising and volunteering for the Food Fair.</p>	
<p>5. Charlotte Anderson said there were no changes since the last meeting the account figure was £7,300 and now stood at £4,528.94. The accounts were being prepared to be submitted.</p>	Charlotte Anderson
<p>6. Named positions were voted in by the members.  Ashley Brown was voted in as PTA secretary Paul Drury was voted in as Vice Chair Charlotte Anderson was voted in as Treasurer</p>	
<p>7. Paul said the PE department were going to ask for funding for a small amount of matching football/rugby kit. Mr Newson will be submitting a request at the next meeting.</p>	
<p>The Humanities department bid was refused and they would be looking at alternative funding that didn't involve text books.</p>	Charlotte Anderson
<p>8. FOOD FAIR</p>	

<p>Jo Digweed offered to advertise the event locally and Playfootball would be contacted to see if they could promote the event. Members were given leaflets through their children in school to distribute.</p>	<p>Jo Digweed All members</p>
<p>It was decided that the café area would sell Tea Coffee Squash/cold drinks. £1 for hot drinks and 50p for cold. Sudha would be responsible for setting up the drinks and buying provisions. Raffle tickets £1 a strip sweet jar £1 a guess. Mr Fazal offered to do the signage if the details could be sent to him.</p>	<p>Sudha Vashisht Mr Fazal</p>
<p>Start time for stalls to set up would be 8am.</p>	
<p>Deb Champion and Ashley agreed to send advertising information to the Parent Forum, 6<sup>th</sup> Form Parents' Evening and on any events websites. Incorporating the stall holders list onto the leaflet.</p>	<p>Ashley Brown Deb Champion</p>
<p>Charlotte will be talking through with Lee Roberts (site team) what was needed for the event regarding high viz jackets and other equipment and also any advice regarding setting up and parking. Charlotte will also be in charge of sorting out the floats for the day.</p>	<p>Charlotte Anderson</p>
<p>A new urn would be needed which would be a one off payment for an item that will be used in future events.</p>	<p>Ashley Brown to buy</p>
<p>9. Nicky Drury will canvass for parents who work in the sciences to contact the school.</p>	<p>Nicky Drury</p>
<p>Charlotte suggested a small meeting be set up in the run up to the food fair to sort out last minute arrangements. An email will be sent out to the members to arrange.</p>	<p>Ashley Brown &amp; Charlotte Anderson</p>

**Next Meeting Wednesday 27 January 2016 6.30pm-8pm Lower School Library Arnold Hill Academy.**