



Arnold Hill Academy Parent Teacher Association

Arnold Hill Academy PTA Meeting Minutes

Wednesday 25 May 2016

7pm – 8pm Lower School Library – Arnold Hill Academy

Attendees:

Apologies

Paul Drury (Deputy Chair) Kathleen Terry Sudha Vashisht Rosie Stocks Deb Campion Sarah Sewell Gemma Poulter Julie Fox Jayne Gilmartin	Charlotte Anderson (Treasurer) Jenny McLaughlan
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Minute taker: Ashley Brown (**Secretary**)

Welcome and apologies

3. Minutes of the last meeting: The minutes of the last meeting on 16 March 2016 were accepted.

Matters arising

Action

<p>3. Paul wanted to update the members regarding the outcome of trying to get some photos together for a reunion event. Jayne Gilmartin said unfortunately the pictures had been destroyed in the Lower School fire.</p> <p>4. Jayne introduced herself as the new senior link for the PTA and announced that Julie Fox who she works with closely at the academy would be helping with organising fundraising for the PTA.</p> <p>Jayne would be working closely with the Headteacher who was keen to encourage teacher participation at PTA meetings and events and eager to organise more events to raise funds for the school and a new student reward scheme. A percentage of takings will go towards this which will be decided at a later date.</p> <p>Craft and food fair would be over 2 days 19/20 November 2016 and it was guaranteed to be staffed by teachers and PTA members.</p> <p>Lee Roberts (Estates Manager) has worked with Jayne to produce a proposal outlining charge rates for stall holders. Stall holders will be charged extra for electric hook up and extra tables and chairs.</p> <p>Focus will also be on entertainment for families including for example a soft play area and inflatables. Lee Roberts has lots of contacts in this area and has experience of running craft fairs and events. The Headteacher will also ask students from the top</p>	
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<p>100 list to write letters for raffle prizes.</p>	
<p>The academy has acquired a lot of equipment from large firms for the new school build they will be contacted to donate raffle prizes. Wates are able to help with signage as well as IQ Prints and Jayne has taught graphic design previously so can create advertising for NG5 and locally. Deb to book the advertising and arrange billing.</p>	<p>Deb Campion</p>
<p>Sarah and Rosie found when organising the previous fair there were issues carried on from previous fairs affecting attracting stalls, which could prove difficult when getting large numbers to book. They also pointed out that the quality of the merchandise on the stalls and variety was very important to people attending.</p>	
<p>Jayne said she was always interested in helping the PTA and was happy to attend and assist now she has been asked.</p>	<p>Jayne Gilmartin Julie Fox</p>
<p>6. Future Fundraising</p>	
<p>It was agreed a Fashion show was a good idea for an event next year. Companies will be contacted for available dates. Karen Wood (Finance) would also be contacted as she has helped organise these events for another school in the area.</p>	<p>Ashley Brown</p>
<p>7. Dept Rep Feedback</p>	
<p>No feedback from departments there will be a re-launch in the new academic year.</p>	
<p>8. Website – PTA members were happy with the website.</p>	
<p>9. Other business</p>	
<p>Year 6 Parents’ Information Evening 14 July 2016 – Paul Drury would attend the evening and Ashley and Deb would create a leaflet to advertise membership of the PTA to parents. Ashley to organise a raffle for the evening and check a slide show was available.</p>	<p>Paul Drury</p>
<p>It was decided an orange sash/lanyard would be worn by PTA members. Ashley to source these.</p>	<p>Ashley Brown</p>
<p>It was agreed that the meeting time would be changed to 7.30pm to 8.30pm and will take place at a venue other than school for the next meeting. Deb will contact The Vale to see if they have a suitable room.</p>	<p>Deb Campion</p>

Next Meeting Tuesday 5 July 2016, 7.30pm - 8.30pm

The Vale Hotel, Thackerays Lane (TBC)